Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**JSS COLLEGE OF ARTS AND COMMERCE, GUNDLUPET**
Name of the head of the Institution	**Dr. N. Mahadevaswamy**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08229-222243**
Mobile no.	**9449693156**
Registered Email	**jsscgpet1983@gmail.com**
Alternate Email	**ds47143@gmail.com**
Address	**JSS College of Arts and Commerce Baragi Road Gundlupet**
City/Town	**Gundlupet Town**
State/UT	**Karnataka**
Pincode	**571111**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mariswamy T M**
Phone no/Alternate Phone no.	**08229222243**
Mobile no.	**9448750567**
Registered Email	**mariswamytm@gmail.com**
Alternate Email	**jsscgpet1983@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.jsscgpet.org

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.jsscgpet.org

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	**C**	**1.83**	**2018**	**26-Sep-2018**	**25-Sep-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**02-Jul-2008**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Unity Day (Book Exhibition)	**15-Aug-2018** **2**	**200**

National Librarians Day	14-Aug-2018 3	400
Workshop on CO, PO and PEO	10-Aug-2018 3	25
Personality Development Programme	09-Aug-2018 2	49
Quit India Day	08-Aug-2018 2	60
Hiroshima Day	06-Aug-2018 2	60
Coaching Class for Competitive Exams	03-Aug-2018 2	77
Media Awareness Programme for Students	20-Jul-2018 2	250
Induction Program	11-Jul-2018 5	150
Induction Program	10-Jul-2018 5	150
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Introduction of Value added Course in Life Skill Education Making Teachers acquainted with the values of accreditation and new method of accreditation Organizing workshops for teachers and students Applying for NIRF

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Monitoring of Students Progression	* The Following measures were undertaken:- # Remedial Class for slow learners. # Induction Programme for freshers. # Mentor ship. # Special Class for needy students.
Sustaining and enhancing the quality of academics	* The feedback on teaching was processing it was shared with the faculty with suggestions and recommendations
Strengthening measures for prevention of environment	Green Initiatives of the campus was under taken. Notice was placed in each class room to request students switch of the lights when not in use. Tube lights and bulbs in college are gradually being replaced by LED bulbs. Regular checks are carried out by the faculty members to minimize wastage of water and electricity. Tree plantation drive was undertaken. Use of plastic is regulated in the premises.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	07-Sep-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	11-Feb-2019

17. Does the Institution have Management Information System ?	No

<center>Part B</center>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute follows the Syllabus and other examination related activities as per the academic Calendar of the University of Mysore . The CBCS scheme has been implemented from the academic year 2017 -18. Students can choose their Optional subjects on their interest in V and VI Semester. Curriculum delivery is imparted in many ways by which a curriculum enables students to achieve their learning goals. The college has designed graduate attributes for the students and set learning objectives and communicated to faculty and students. The institution calendar consists the details of commencement and last working dates, no of working days, teaching periods, and dates for conducting university examinations and, so on Academic related meetings are convened with the Heads of the Departments headed by the Principal to develop different strategies for effective implementation of the curriculum and the plans are executed as per the decisions taken in the meetings. The subjects are brought for discussion to prepare the proposed Action plan, Lesson plan and other things. In the Department meeting, syllabus is distributed among the faculty members to ensure effective curriculum. Every Department takes steps to organize subject related activities through conducting class test, Quiz, Group discussion, open book test and other activities to bring a good result for the students. The department heads conduct the meeting with faculty before commencement of the semester, in which subject allocations are made, identifies Core paper in charges, the core paper in charge. The in charge faculty plans and develops the content to students. Each department prepares its own academic plan every semester. In addition to the regular class room teaching students are meticulously trained by different activities such as Unit test, Quiz, Seminar Group discussion and open book test etc. Educational tours, field visits to industries, historical places make students feel the relevance and importance of their subjects in outside world. Remedial classes for slow learners are conducted in all departments. Innovative teaching methods like participative method, interactive method, experiential learning method are also implemented. Digital technologies like power point presentations, subject wise movies and topic wise video link lectures shown to students. The faculty members prepare Lesson plan as per the academic calendar which includes course content and course objectives it is prepared by concerned faculty members in the beginning of the semester, and it is verified by the Concerned Heads of the Departments. And submitted to IQAC and thus the IQAC monitor periodically the topic coverage of faculty. Teachers are instructed to maintain a work done diaries. The College collects feedback from the students and teachers to analyze teaching learning performance in the Institution. Student satisfaction survey is conducted by IQAC to improve the teaching learning process of each department. Feedbacks are analyzed by the IQAC. Departments organize Special Lecture programmers on different topics to enhance the students learning skill about different topics.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development

				urship	
Indian Culture	Nil	04/09/2018	300	Employabilit y	Nil
Life Skill Education	Nil	10/12/2018	120	Employabilit y	Life Skill Education

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Life Skill Education	10/12/2018
BA	Life Skill Education	10/12/2018
BCom	Indian Culture	04/09/2018
BA	Indian Culture	04/09/2018
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEG, HEP, KEG	10/12/2018
BCom	Commerce	10/12/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	183	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Indian Culture	04/09/2018	183
Life Skill Education	10/12/2018	169
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	A Study of Melukamanahalli Tribal Sociao Economic Life	10
BA	Historical Places in Gundlupet	1
BA	Horticulture Crafts	2
BA	Different Types of Birds, Animals and Rivers in India	1
BA	Thursday Market in Terakanambi	1

BA	Socio-economic Survey in Honnegowdana Halli	1
BA	Socio-economic Survey in Kattanavadi	1
BA	Indigenous Agricultural Crafts in Gundlupet Taluk	4
BA	Agricultural Product Market Survey in Terakanambi	5
BCom	Establishment of Super Market-A case study of Gundlupet	4
BCom	New startup-vegetable mart-Ashwini layout Gundlupet Town	4
BCom	Solid waste management-A case study of Gundlupet	4
BCom	New startup-primary educational institution-English medium reference to Hungala Hobli-	4
BCom	Prospectus of Multizym center-Ashwini layout Gundlupet Townreference to	4
BCom	Economic Empowerment of turmeric growers with reference to gundlupet Taluk	4
BA	Gundlupete Talukina Vaishnava Devalayagalu	12
BA	Ithihasika Prasiddi Shravanabelagolada Darshana	6
BA	Ithihasika Prasiddi Halebidu Darshana	6
BA	Ithihasika Prasiddi Beluru Darshana	6
BA	Terakanabi Gramada Paramparike Mattu Ithihasika Charithre	6
BA	Hangala Gramada Paramparike Mattu Ithihasika Charithre	8
	[View File]()	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has IQAC developed structured feedback mechanism. Feedback is collected from the stockholders'. The feedback is collected from the students after the completion of final examination. The students give feedback on all the theory and practical papers taught to them in the semester. The general assessment points of the feedback based on question based syllabus, adequacy of syllabus, Satisfaction about teaching methodology, Teachers approachability towards students, Syllabus coverage organization of lectures, use of modern tools of teaching , facilities are provided in the college, Library etc. Students having liberty to submit their suggestions, grievances' and problems any time during the semester through suggestion box placed by the Grievances' Redressal Cell. The students also can give their feedback on the curriculum through their mentors and the students' feedbacks are given due consideration. The feedback from the faculty is obtained through discussions in the departmental level, through self appraisal and in faculty meeting. The required improvements are discussed in respective committees/ departments. The Feedback from Alumni is obtained during the alumni meeting headed by the Principal and evaluated to take up further progressive imitative. Feedback from the parents is also conveyed to teachers to enhance both teaching learning effectively. Suggestions and comments given by the guardians are also taken into account for future development. The collected feedback from various stakeholders is thoroughly discussed and analyzed in the IQAC meetings. The college IQAC cell address the problems and it discuses the matters with the department heads to address the problem by adopting corrective measures. Matters which involve the College as a whole are dealt by the Principal in coordination with the concerned Heads of department or concerned committee. The proposals given by the different committees/ departments are discussed with the Governing Council of the College to take up necessary action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	360	362	362
BA	KEG/KEP	270	45	45
BA	HEP	270	50	50
BA	HEG	270	94	94
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2018	551	0	15	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
31	31	3	5	0	3
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a well defined policy of mentoring the students. The college admits students from various socio economical backgrounds from rural area. Mentoring programme is conducted to help the students to strengthen their varied capabilities and to build an interpersonal relationship between the teachers and students. Each teacher in all departments is assigned with the task of mentoring an average of 30 students. This programme is conducted at two levels group and personal. All teachers conduct at least two group level interviews of his/her group each year. The personal level interviews with the students are also conducted periodically. "Mentors assessment of students" which records a report of mentoring done by the teachers. These reports are periodically evaluated by a team of teachers selected from each department. The mentoring programme is monitored by a committee consisting of the Principal, a group of experienced faculty and a counselor. DUTIES OF MENTORS: 1. Mentors are required to keep track of their mentees with reference to academics, attendance, discipline and overall development 2. Mentors are to record their findings in the mentor's diary. 3. Any complaint or compliments regarding mentees are to be brought to the notice of the respective mentors. 4. Mentors, if required are to schedule face to face counseling with their mentees. The college has a professional counselor from District Health Department who helps the students to overcome their emotional, behavioral difficulties during their stay in the college. During the induction program students are made aware of the mentors and counselor. At the beginning of the academic session, the class wise names of the mentors are displayed on the College notice board. The mentors are responsible for academic progress and psychological wellbeing of their mentees. . They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the college, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain the details of each individual mentee including their educational and socioeconomic background. The mentors use both formal and informal means of mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
551	15	1:37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	7	10	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized

| 2019 | Dr. N Mahadevaswamy | Principal(in-charge) | Best Trainer for Competitive Examinations |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCom16	VI	10/04/2018	05/07/2019
BCom	BCom16	V	17/10/2018	06/01/2019
BA	BASS	VI	10/04/2019	09/07/2019
BA	BASS	V	17/10/2018	17/01/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has followed the internal examination and evolution system as per the rules and regulations of the affiliating University. The College has been rendering its service as a matter of concern for students. The college ensures transparency in the evaluation of internal assessment. In all courses, 20 marks is allotted in the internal assessment examination (C1and C2 1010 20). Which is done on the basis of internal assessment exam. The internal examination committee look into the examination and evaluation system in the College. The College is very particular about transparent and accurate in setting question papers, holding the Examinations as per time table scheduled. The timetable for internal exams is displayed on the notice board for students information well in advance and guide them to prepare for the exams. The internal exams are conducted strictly and all the faculty members evaluate the answer scripts immediately and evaluated scripts are given to students for verification to ensure transparency. Discrepancies if any are identified by the students, are clarified and rectified in time. Finally awarded marks are entered in the departmental marks register. In addition to this, assignments are given to the students in every course. Students submit the assignments to course teacher in stipulated time. The assignments are corrected by the course teacher and rectify the mistakes and clarify the doubts. Apart from this students are given home assignments, open Book tests after completion the syllabus units. Class Seminars on allotted topics are also conducted by the course teacher. The Comprehensive Internal Evaluation is the total responsibility of the teachers teaching the courses. The College has a unique mechanism of "Students Grievance Redressal which guides students to solve their examination related problems. In addition to these, the College conducts skill oriented components i.e Evaluation during group discussion, English attainment test, test on Computer application, and continuous Internal Assessment etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since our college is affiliated to University of Mysore, it is strictly adhered to the academic calendar compiled by the University. The academic calendar is like a guide lines to the faculty members to prepare the timetable, distribution of the syllabus, prepare the teaching plan and action plan,

etc...Each teacher has his/her own liberty to schedule their own internal evaluation in the class room. The students are informed about the time table of internal examinations well in advance as per the academic calendar of the University. The Timetable and Examination committees headed by the Principal will accomplish their duties in a systematic way. Internal Assessment tests comprise descriptive question. All the concerned Heads of the departments are asked to complete the 20 marks of Internal Assessment examinations on each course in time and after the evaluation which ensures to upload the awarded Internal Assessment marks in the website of the University well in advance. The College strictly follows the rules and regulations of the University in Continuous Internal Evaluation (CIE). Students' performance is assessed through interaction, Unit tests, class tests Open book test, internal test. Evaluated Answer books are given to students to look into their mistakes if any.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.jsscgpet.org

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCom16	BCom	Commerce	115	109	94.78
BASS	BA	Arts BA	51	49	96.07

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.jsscgpet.org

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Right	IQAC	08/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

No Data Entered/Not Applicable !!!	
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Kannada	**1**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	**History**	**1**	**5.87**
International	**English**	**6**	**32.12**
National	**English**	**1**	**5.67**
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	**0**
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	5	13	0
Presented papers	7	4	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rendering Service at Suttur Jathra Mahotsava	JSS Mahavidyapeetha, Mysore	9	60
Cashless Awareness Campaign for publics	NCC	3	20
Fire Accidents	Grama Panchayath Nenekatte	4	50
Bharath Gas Safety Clinic	Grama Panchayath Nenekatte	4	50
Beti Bachao Beti Padao Jatha	Grama Panchayath Nenekatte	4	50
Aids Awareness Programme	District Health Family Planning Organization Chamarajanagar	1	25
Unnathabharath Abhiyana	Central Govt. and District Commissioner Chamarajanagar	4	32
Swachchatha Andolan	Municipality Gudlupet	2	60
Swachchtha Hi Seva	Municipality Gudlupet	2	30
Collection of Relief fund for Kodagu Flood Victims	Scouts Guides Taluk Unit	4	60
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Special Lecture	Appreciation Letter	JSS PU College for Women Gundlupet	80
Special Lecture	Appreciation Letter	JSS PU College for	90

Special Lecture	Appreciation Letter	JSS High School Gundlupet	50
Special Lecture	Appreciation Letter	JSS High School Gundlupet	45
Extension Lecture Programme for Aspirant of Competitive Examinations	Appreciation Letter	Jnanabutti, Mysore	300
Extension Lecture Programme for Aspirant of Competitive Examinations	Appreciation Letter	Jnanagangothri Competitive Exam Coaching Center Bangalore	200
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Non Government	Krushi Utpanna Marukatte Terakanabi	Survey	1	6
Non Government	Udaya Ravi Seva Samshte Gundlupet	Field Visit	2	5
Government	APMC Gundlupet	Field Visit	2	6
Government	LIC Gundlupet	Field Visit	2	4
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Taluku Kannada Sahithya Parishath	04/12/2018	Conduct Literary Activity	50
Rangatharanaga Trust	26/03/2019	Conduct Literary Activity	53
Sankalpa Shikshakara Vedike, Gundlupet	12/06/2018	To conduct classes for competitive Exams	120
Navodaya Foundation (Reg)	04/06/2018	To Train student to take competitive Exams	60
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
13536939	13445439

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e Granthalaya	Partially	3.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20116	2051782	97	19582	20213	2071364

Reference Books	5029	512945	24	4896	5053	517841
Journals	4	150	7	9450	11	9600
CD & Video	191	35315	0	0	191	35315
Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	2838	247048	0	0	2838	247048
e-Books	80409	5750	0	5900	80409	11650

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	93	42	70	23	0	12	16	10	0
Added	1	0	0	0	0	0	1	0	0
Total	94	42	70	23	0	12	17	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	[0](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
11530728	7532830	1286649	1750009

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted under the guidance of the Principal for this purpose and using the grants received the college as per the requirements in the interest of students. The College has been maintaining the three Laboratories like Computer Science, Geography and Language Lab which are being maintained by lab Technicians and supervised by the HOD's of the concerned Departments. The calibration, repairing and maintenance of lab equipments are done by the lab technicians of related owner enterprises. Library: The requirement and list of books is taken from the concerned Departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. Every year in the beginning of the Semester session, students are motivated to register themselves in Library to use INFLIBNET. The Library has 25,266 books, 11 printed Journals, and 3828 EJournals are procured through INFLIBNET. Continuous feedback helps a lot in introducing new ideas regarding Library enrichment. To ensure return of borrowed books, 'No Dues' from the Library is mandatory for students before appearing in examinations. The proper account of Visitors (Students and Staff) on daily basis is maintained, and other issues regarding return of books resolved by the Library committee. Sports: Regarding the maintenance of Badminton, Volley Ball court and MultyGym on the College Sports in charge consult coaches are often invited to render their sportive service to the students. Computers: Centralized Computer laboratory established by UGC funds and more funds are used to maintain computers in the College. Computer maintenance through AMC is done regularly and nonrepairable systems are disposed off. Class rooms: The College has constituted various committees to maintain and upkeep of infrastructure. At the department level, the HOD's submit their Departmental requirements to the Principal regarding Class room furniture and other things. The College development fund is utilized for maintenance and minor repair of furniture and other electrical requirements. With the help of the fulltime sweepers cleanliness of class room and corridors are maintained. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. JSS College of Arts and Commerce has its own unique Education Mission to maintain the Campus infrastructure through technicians, masons, plumbers, carpenters deputed by College Management who ensure the maintenance of classrooms and related infrastructure.

http://www.jsscgpet.org

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endoment Scholarship	7	6435
Financial Support from Other Sources			
a) National	National Scholarship Portal (For ST Students)	44	313700
b)International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	01/08/2018	551	JSS College Faculty Members
Spoken English	21/07/2018	181	Dept. of English
Language lab	16/07/2018	67	Dept. of English
Remedial coaching	28/09/2018	1885	JSS College All Departments
Personal Counselling	02/08/2018	47	District Health Office, Chamarajanagara District
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Councelling	123	123	0	1
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	Infosys	11	1
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	37	BCom	Commerce	PG Center, BPEd and BEd Colleges	MCom, MBA, BEd

2019	12	BA	HEG, HEP, KEG	PG Center, BPEd and BEd Colleges	MA, BEd, BPEd

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
0	0	0

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an elected body and always joins hands with faculty members and College administration to ensure overall development of the college. Students' council was appreciated by NAAC peer team members in September 2017for maintaining a disciplined atmosphere in the college. NAAC peer team report and peer team members mentioned the college as a highly disciplined institution. Student Council organizes different cultural programmes to observe important days such as His Holiness Jagadguru Dr. Sri.Shivarathri Rajendra Mahaswamiji,"Swami Vivekananda's birthday", "Republic Day", "Independence Day" "Republic Day", " International Womens' Day"etc… in the college campus. And also other religious days are celebrated in the college by Students' council to cultivate the sense of respect for our Indian culture and tradition. Every year, students' council organizes annual college Day in the college campus, which also involves an interdepartmental competition and thereafter prize distribution through proper judgment by invited eminent persons of the locality. College highlights different social, academic and cultural subjects and issues through organizing extension activities. It gains wide participation from the locality as well. General Secretary (GS) of the students' council puts forward his/her suggestions and different issues related to the academic and administrative affairs of the college to the Head of the institution and to the IQAC. Problems faced by students are sometimes communicated to the college authority through GS of the students' council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

162

5.4.3 – Alumni contribution during the year (in Rupees) :

48600

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings Yearly two / Activities 1) Induction Program 2) Specie Lecture on species of birds (Bundipur National Tiger reserve) 3) Coaching Classes for Competitive Examinations 4) Medical Checkup

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college follows the directions given by the Management and decisions taken in the Governing Council meeting. The management is always supportive towards academic and administrative activities in the college. The faculty members are invited for meetings to discuss and to take decisions about various academic issues in creating healthy academic atmosphere. The staff members are given the authority and responsibility not only to complete the desired academic tasks, but also to the student centric duties in the stipulated time. The Principal is vigilant about discipline, commitment and devotion towards work allotted to the staff. The college follows the directions given by the Management and decisions taken in the Governing Council meeting. The management is always supportive towards academic and administrative activities in the college. The faculty members are invited for meetings to discuss and to take decisions about various academic issues in creating healthy academic atmosphere. The staff members are given the authority and responsibility not only to complete the desired academic tasks, but also to the student centric duties in the stipulated time. The Principal is vigilant about discipline, commitment and devotion towards work allotted to the staff. Participative Management: Governing Council: Guides the Principal to create academic and administrative ambience and development.The Heads of the respective departments are free to discuss various academic related issues as per the instructions given by the Principal in the purview of the college management. All kinds of routine works are performed with the assistance of the Office superintendent, Head of the Departments, Librarian, Director of Physical Education.NCC, NSS, Scouts and Guides Programme officers, Coordinators of the different committees are closely associated with the statuary bodies of the college in decision making and implementation. The funds for conducting curricular, co curricular and extracurricular activities of the college is determined and approved by the Principal in consultation with the concerned committee members. The College Extension Activities Cell decides the nature and duration of the activities are conducted in nearby locality in consultation with NSS, NCC, and Bharath Scouts and Guides programme officers through obtain permission by the management. The functions of the library are performed as per the guidance of the advisory committee of the College. The General admission is the responsibility of the Head of the institution who shoulders it with active cooperation of office staff. UGC proposals are prepared in consultation with planning board, building committee, teaching and non-teaching staff. Allocation of the funds, preparing UC of UGC grants and construction of additional buildings are under various financial assistance schemes. Curricular and Co curricular and student supportive activities related decisions are taken on democratic line.

6.1.2 – Does the institution have a Management Information System (MIS)?
No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	the college organizes imitative capacity building programmes for teaching and non teaching staff members. The faculty members are encourages and supported to Participate in Conferences, Seminars and Workshops.
Industry Interaction / Collaboration	? Training and Placement Cell: The Training and Placement Cell of the college worked towards reducing the gap between a students and Industry to enhance their skills to accumulate the available job related opportunities often happen by the Industries and Banks at different stages. The Placement Cell also has been encouraging the students to enrich the personality development through blending professional etiquette. Career Guidance Cell has organized various training and subject-wise classes for competitive examinations to create awareness about the uniqueness of Civil Services at different phases. ? Constant efforts were made to improve interaction and collaboration with relevant industries and NGO'S. The Cell organized the following highly interactive and intensive classes by inviting resource persons of prominent organizations and experts in order to cater to the interests of maximum number of students possible ? The students of the college were offered Internships from various Swachh Bharat Summer internships. ? Special Talks organized by Departments have given students a wider exposure.
Admission of Students	? JSS College of Arts and Commerce is an affiliated college of University of Mysore, and admission of students is made as per the norms and guidelines set by the affiliating University. ? The principal and admission committee carry out the admission process ? Financial assistance is offered to the needy students, especially those who are economically poor. The payment of fees for poor students is on easy installment mode with concession. ?

	Reservation of OBC/SC/ST and PWD are strictly adhered. ? The students are guided to opt for the right choice of subject combination at the time admission. ? A grievance committee is constituted headed by the Principal to attend admission related grievances if any. ? Anti-Ragging Committee is constituted in the College. Detailed information of the Committee is published in the College Bulletin and also displayed regularly on all academic years.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure are upgraded periodically based on the recommendations of the Library Committee. These are the committees constituted by the principal and meet periodically to assess the required needs to bring about time to time changes in the Library.
Research and Development	? wherein our student researchers have shown creativity and have come up with some pilot products that have direct applications in practical life and can be converted into a marketable product and also Teacher researchers have also come up with their progressive skills in participating and presenting their research papers at State/ National/ International levels . ? Workshops and Seminars organized by all departments of the College proactively in order to expose students to evolving areas of research and engage them with expertise in the field. ? Special Lectures: Special Lecture and special talks programmes are organized by inviting renowned academicians, and experts to broaden the understanding skill of the students as well as faculty in their respective subject.
Examination and Evaluation	? JSS College of Arts and Commerce is affiliated to University of Mysore. It follows the examination rules and regulation of the affiliating University. The End semester exams are conducted by the University and are held in the college. ? The college ensures transparency in conducting examination. ? The examination committee has reinforced norms for the conduct of the internal examinations and has made all faculty aware of these norms before the commencement of the internal exams. ? Preference of faculty

	regarding dates of invigilation duties is taken and factored in while preparing the duty allotment. ? Allotment of invigilation duty is prepared and circulated much in advance to ensure presence of faculty during exams. ? Departments have also taken steps to streamline internal exams. ? Continuous and Comprehensive Evaluations were undertaken through open book test, class tests, Assignments and Projects. ? Assignments were given to students, topics were given in advance to enable them to prepare the assignment. ? Faculty ensured that 80 of the syllabus was covered prior to the Internal exam. ? Students those who did not perform well in the assignment were counseled individually and when required. ? The assignments are corrected by the course teacher and rectify the mistakes and clarify the doubts. ? This led to an improved outcome as there was no/lesser performance anxiety. ? Students involved in co-curricular and sports activities who missed the test would be given opportunity. ? Mentor – Mentee system is existing in the college. The college arranges regular counseling programme in collaboration with DISTRICT HEALTH OFFICE, CHAMARAJANAGAR District. It helps students to deal with examination and other stress related issues.
Teaching and Learning	Departments organise special lectures, workshops, seminars and conferences regularly. This helps not only to the teaching faculty, but also exposes students to the best minds in the field. ? Faculties are encouraged to participate in faculty development programmes, seminars and conferences to keep themselves abreast with current research in their respective fields. ? Faculties are encouraged to participate in Faculty Development programmes. ? Courses related to transferable Life Skill were stared on the need of the demand of students. The main objective of courses was to empower students to meet various challenges after graduating from the college and to enhance their soft skills. ? Different departments and Placement Cell have been working towards linking a cordial relationship between students and industries.

Curriculum Development	JSS College of Arts and Commerce is a affiliated college of the University of Mysore, and it follows the curriculum rules and syllabi prescribed by the University. Yet, it participates in curriculum development in the following ways. ? Faculties are part of the committee of courses in the University on rotation basis. ? Faculties are engaged with the University in revision of syllabus through University Department Board of Studies Meetings. ? Faculties give the feedback on the curriculum as and when asked by the University. ? Faculties are engaged in preparing e modules for the syllabus framed by the University. ? Majority of faculty teaching in the college has been associated with the revision of syllabus as a working - group member for their respective papers in subject specific committees.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Sampoorna and Tally Software are used

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Kum. Soumya Dept of Commerce	National Conference on Combat depression, JSS Medical College, Mysore	College	705
2018	Smt. Suma. C Dept of Commerce	National Conference on Combat depression, JSS Medical College, Mysore	College	705
2018	Sri. Malluswamy. Director of Physical Education	International Conference on Awareness on sports for youth Empowerment	College	6700
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	One day workshop on importance of CO, PO PEOs for Teachers	Nil	09/10/2018	09/10/2018	26	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	07/01/2019	30/01/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.E.S.I 2. Med claim 3. JSS Cooperative society – provide loans 4. JSS Housing Society – site allotment 5. Festival Advance	1.E.S.I 2. Med claim 3. JSS Cooperative society – provide loans 4. JSS Housing Society – site allotment 5. Festival Advance	1. Group Insurance 2. Dattipuraskar (Management and Donors) 3. Merit Scholarships etc.,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution is very transparent and accurate in auditing all kinds of financial Matters as per the rules and regulations of the Department of Higher Education as well as the College Management. The institution conducts internal and external financial audits regularly. Generally, academic and financial audits are conducted in all departments, library, maintenance of infrastructure, and other expenditures incurred by the UGC and management heads. The proposed audits of all progremmes are held in each academic year to improve the developmental performances through corrections.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
JSS Mahavidyapeetha	8110	Attend Seminar/Workshop
	View File	

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Maintaining the Work done Dairy of each staff, head of the Institution will evaluate the staffs work efficiency and the report send to the management
Administrative	No		Yes	JSS Mahavidyapeetha, Mysore and Dept of Collegiate Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Activities and support from the Parent Teacher Association (at least three) Parent teacher Association is conducting meeting twice in a year and discussing about the Academic and overall performance of the students, remedies to improve the quality of the institution. This year meeting was held on 5th Sept 18 and 11th Mar 19, the details of the proceedings are uploaded.

6.5.3 – Development programmes for support staff (at least three)

1. Initiative Capacity Building Workshop. 2. Training Programmes

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. College in encouraging teachers to involve in research activities to publish research papers, in seminars and journal 2. Group Insurance policy for students is initiated. 3. Steps taken to use ICT enabled teaching programmes in class rooms More no. of teachers are using PPT and Video link

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Induction Program	10/07/2018	10/07/2018	11/07/2018	150
2018	Media Awareness Programme for Students	20/07/2018	20/07/2018	20/07/2018	250
2018	Coaching Class for Competitive Exams	03/08/2018	03/08/2018	03/08/2018	77
2018	Hiroshima Day	06/08/2018	06/08/2018	06/08/2018	60
2018	Quit India Day	08/08/2018	08/08/2018	08/08/2018	60
2018	Personality Development Programme	09/08/2018	09/08/2018	09/08/2018	49
2018	Workshop on CO, PO and PEO	10/08/2018	10/08/2018	10/08/2018	25
2018	National Librarians Day	14/08/2018	14/08/2018	14/08/2018	400
2018	National Unity Day (Book Exhibition)	15/08/2018	15/08/2018	15/08/2018	200
2018	Coaching Class for Competitive Exams	17/08/2018	17/08/2018	17/08/2018	46

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Debate Competition on Should Women stay at home and look after children or forgo their careers?	18/12/2018	18/12/2018	30	10

International Womens Day	08/03/2019	08/03/2019	80	20
Essay Competition on "Sustainability of Women Entrepreneurs in present scenario"	08/03/2019	08/03/2019	20	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
33637 kwh

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	22/09/2018	1	Bharath Scouts and Guides of the College	Fund Collection for Flood victims of Kodagu District, Karnataka	20
2018	1	1	10/10/2018	1	NSS	Jalashakthi Abhiyana	50
2018	1	0	05/12/2018	240	Fundamentals of Computer	Computer Literacy Limited of Computer knowledge	167
2019	1	1	15/02/2019	1	Career Guidance and Counseling Cell	How to face Competitive Exams	35
					View File		

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct	01/07/2018	The management and college authorities prepared code of conduct hand book for members of the college staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Environment Day	05/06/2019	05/06/2019	300
Yoga Day	21/06/2019	21/06/2019	300
Induction Program	10/07/2018	11/07/2018	150
Media Awareness Programme for Students	20/07/2018	20/07/2018	150
Hiroshima Day	06/08/2018	06/08/2019	60
Quit India Day	08/08/2018	08/08/2018	60
Personality Development Programme	09/08/2018	09/08/2018	49
National Librarian Day	14/08/2018	14/08/2018	400
National Unity Day (Book Exhibition)	15/08/2018	15/08/2018	200

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

. The College has created green ambiance in the campus. . The Campus is planted with various types of trees and Arboretum plants and being well maintained to keep it clean and tidy. . Plastic free campus. . Pollution free Campus. . Noice free campus. . Waste Management. . LED Lights.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

TITLE OF THE BEST PRACTICE: ENHANCING TEACHING-LEARNING PROCESS 1) GOAL ? JSS College of Arts and Commerce, Gundlupet is known for empowering the socio-cultural, socio-economic and spiritual condition of students, especially the students of first generation learners in the region. The Institute has been striving to reach the vision and mission concept of JSS Mahavidyapeetha one of the esteemed educational Institutions being run under the auspicious guidance and blessings of His Holiness Jagadguru Sri Shivarathrishwara Deshikendra Mahaswamiji, the great visionary and the present pontiff of Sri Kshethra Suttur. ? To ensure the completion of Syllabus according to the academic planner of each Department. ? To encourage teachers to adapt to technological advancements including ICT adaption in class room teaching. ? The students who are studying in this Institute are empowered through educational and co-curricular tasks alike to be better citizens and leaders in fast-changing culture of the country. ? The goal of this practice is to appreciate the teaching, non-teaching staff and students of the Institute and to motivate them to excel in their areas of expertise. This practice would enable our teaching and students community in improving their performance as per the quality to

achieve the vision and mission of the Institution. 2) THE CONTEXT: The Institute believes that a motivated teaching, non-teaching staff and students' community can be a significant factor who plays a significant role in the success of our esteemed educational Institution. When teaching, non-teaching and students are encouraged, inspired and motivated to work at high levels of their skills and intellectual abilities, the Institute as a whole runs more efficiently and is more effective at achieving its objectives and goals. For this reason, the Institute has understood the power of reward system and how they are helpful in influencing students and staff behavior. Actually rewards are positive outcomes that are earned as a result of staff's and students performance and achievement. These rewards are aligned with Institute's objectives and goals. When any staff or student helps the Institute in the achievement of our Institute the objectives and goals would become rewards. 3)THE PRACTICE: The Institute has constituted the following rewards for its staff and Students. The mode of reward is in terms of appreciation certificates and mementos. 1. The Best Teacher: 2. Best Student: 3. Best Class: 4. Best outgoing Student 5. Topper of the Class: 6. Subject Topper: 7. Remedial Coaching Class 8. Mentoring: To alleviate the performance differences among students, the Institute has initiated to conduct remedial classes for the slow learners in Arts and commerce faculties. Employability skills are introduced to the students through Career Guidance Cell, Communication skill development programme is organized through providing coaching by the competent members of faculty. Communication skill development programme is organized through conducting Language-lab and Spoken English classes. 4) EVIDENCE OF SUCCESS: Various programmes under JSS College of Arts and Commerce for society initiative have been successful in imparting humanitarianism and charity to students. We have found that these programmes have been highly successful in raising the awareness of students and public regarding community life. The observation of various national and international days has been instrumental in spreading awareness to the general public. The positive response from the society and those received help from the Institute is an important factor that encourages the students to carry forward with their activities. 5) PROBLEMS ENCOUNTERED AND RESOURCE REQUIRED: Usually, general public has a tendency to belittle the awareness programmes conducted by students. So it had been a challenge in the beginning to involve general public to these activities. 6) Notes (Optional): Transformation in teaching-learning in our Institution for sustainability requires the commitment of faculty and academics with their efforts, motivation and innovative ideas, change in content and methods can materialize. Individual values of academics in our Higher Education Institution influences the content, learning outcomes and pedagogy used in teaching. Our Institution aims at imparting human values through inculcating the cultural, social, religious and spiritual awareness in the mind of the students. It is relevant to mention that student engagement through service-learning with local communities have a clear transformative potential for students challenging their own stereotypes and personal values. Accordingly our Institute has a future plan to render its societal service through organizing Banking, agricultural, industrial and socio-cultural and socio-religious programmes with the involvement of students, parents and general public. SECOND BEST PRACTICE Remedial Classes Every student is different in terms of learning ability, improving his/her academic standards, responding to the classroom activities. Slow learners are conducted remedial coaching classes to improve their performance and increase their pass percentage Third The Extension Activities: The college has adopted the best practices lending community oriented service through college Extension activity Cell. The institution takes this task as a social responsibility. Students are educated to involve themselves in community and pro-societal services to meet the concept of education Objective of extension Activity: To provide an exposure for the students on contemporary problems which are prevailing in the society and they are encouraged to have an

ability to solve problems with a sense of social reality

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.jsscgpet.org

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. The vision of the College aims at providing knowledge of the highest standard and achieves excellence. To foster the spirit of love, compassion, universal brotherhood and patriotism through the ideal of tolerance of diversities within the society which fulfill the institution's motto, "Work is Worship" is the motto of our institution which is practiced to facilitate holistic development of the rural students. Moral values are taught and practiced in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in every sphere of their life. One distinctive practice of the College is prayer and infusion of moral storytelling, moral quotes in daily morning assembly. 2. Safety Campus for girl Students: The institution gives priority for safety and security of girls' students for this reason the institution has installed 13 CCTV cameras at specific places in the campus to supervise all kinds of activities of all in the college premises. 3. Career Guidance training programs are conducted for students to help them to explore various career options at the beginning stage of the academic year, preferably for final year students Experts and Alumni are often invited to address the students and to provide idea and insights about competitive examinations and to impart General knowledge on the current and subject wise guidance 4. Students Counseling: The College has arranged counseling classes for needy students to boost their mental health. An expert professional counselor from District Health Office, Chamaranagar District has been meeting distressed students and trying to infuse confidence and hopes in them. 5. .Language Competency Development: The college has taken initiatives to develop language competency among students for job market by establishing advanced English Language Laboratory with Clarity English Software providing 13computers. 6.Extension activities: The institution is aware of its social responsibility . It promotes social responsibility among students and creates an ambience for holistic development through various extension programmes.. Participation of students and staff in extension activities in coordination with various functional units of the college i.e,NSS NCC , YRC, BHARATH SCOUTS AND GUIDES, Nature Club, Red Ribbon Club, and Career and Counselling Cell of the College. Blood Donation, Swachhata, AIDS Awareness, save Girl Child, Save wild life, save environment 7. Service as a token of Charity: The college has a practice to help the differently abled people by providing them wheel chairs, walking sticks, distribution of fruits to the patients in the hospitals on the occasion of Founders Day, as a token of charity. Special blood donation camps are organized in the institution 8. Mentorship: The Mentoring Programme that has been initiated by the College has also made a positive impact especially on the personal development of the students. In the process of the mentoring, the mentors are able to learn more not only about their personal interests but also about the challenges that they face both as a student and as a member of the society.

Provide the weblink of the institution
http://www.jsscgpet.org

8.Future Plans of Actions for Next Academic Year

1. Commencement of PG Courses in Commerce 2. To start Vocational/ Value Added Courses 3. Motivating faculty members to write research articles, to takeup projects and register for Ph.D Programme 4.Involving Students and Faculty to takeup extensional activities. 5.Fully automated Library Management System. 6.Motivating faculty Members to prepare econtent.