

JSS COLLEGE OF ARTS AND COMMERCE

GUNDLUPET -571 111

RIGHT TO INFORMATION ACT

Information under Section 4(1) (b) of the Right to Information Act, 2005

In the light of Section 4(1)(b)(xvi) of the Right to Information Act, 2005 Dr. N. Mahadeva Swamy, Principal, is designated as Public Information Officer and Regional Joint Director, Collegiate Education, Mysore, is the first appellate authority for providing required information relating to the activities of the **JSS College of Arts and Commerce, Gundlupet -571 111**, Chamrajanagar District, Karnataka State.

Information under Section 4(1) (b) of the Right to Information Act, 2005

1. The particulars of its Organization, functions and duties.

The JSS COLLEGE OF ARTS AND COMMERCE is actively engaged in Teaching and learning in the area of general degree. The college imparts education leading to the Degree of B.A. and B.Com the JSS COLLEGE OF ARTS AND COMMERCE is also actively engaged in curricular and extracurricular activities.

2. The powers and duties of its officers and employees.

All the teaching faculty members are actively engaged in teaching, research and guiding the students at different levels. Faculty members are also engaged in active research of their own. The administrative staff performs functions of their respective branches.

3. The procedure followed in the decision making process, including channels of supervision and accountability.

The decisions are taken as per the JSS COLLEGE OF ARTS AND COMMERCE Rules and Regulations. The statutory body includes Governing Council, Admission committee and Staff their respective functions are prescribed under the Regulations. All the matters regarding admissions and placed before the concerned bodies and the decisions are taken by the appropriate committees/bodies of the College.

4. The norms set by it for the discharge of its functions.

The functions are discharged by following democratic process by appropriate bodies/committees constituted under the Rules and Regulations of the JSS College of Arts and Commerce.

5. All the Acts, Statutes and Regulations held by it or under its control or used by its employees for discharging its functions.

All the Rules and Regulations, instruction are given in the JSS College of Arts and Commerce Regulations, which are provided in the college and no separate rules, regulations etc. are held under the control of the college as such except those records which pertains exclusively to the college.

6. A statement of the categories of documents that are held by it or under its control.

Attendance registers, stock register, fee receipts, admission forms of students, internal assessment marks award register, Students Result, correspondence files pertaining to the college, service Register of teaching and non-teaching staff etc. are held under the control of the college.

7. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

The college has a Legal Aid Clinic through which legal awareness is spread in the society and from time to time people from Bar and the Bench are associated in organizing different programmes/functions which are conducted in the college.

8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

Under the relevant Rules and Regulations of the college, the Governing Council, have been constituted to discharge their respective functions as given in the college regulations. The college has also constituted committees such as Cultural Committee, Election Committee, Discipline Maintenance Committee, Women Welfare Committee Sports Committee, UGC and RUSA Committee, Youth Red Cross Committee Student Academic Cell, prevention of Sexual Harassment Cell, SC/ST Cell, Cultural Committee, and Career Counseling and Placement Cell Committee etc.

9. A directory of its officers and employees.

The directory of the faculty working in the college is available on the website of the college. Their complete record is available with the office of the college.

10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.

The record of Salary and remuneration received by each of the officer and employee of the college is maintained by and held under the control of the Concerned Branch of the college.


Principal
J.S.S. College of Arts & Commerce
Gundlupet-571 111